**Bhim Mishra**

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March 10, 2025

Hiring Manager

Bank of Montreal

Strategy and Change Department

Dear Hiring Manager,

I am excited to apply for the **Strategic Intiatives Manager** at BMO. As an **MBA** candidate at **McGill University**, **graduating** in **June 2025** and with **over six years** of **experience** in **process re-engineering** and **technology-driven transformations**, I have developed a strong foundation in managing complex projects and delivering impactful results. KPMG’scommitment to transform data driven insights into opportunities for clients and enhancing community experience, resonates closely with my professional background and aspirations.

One of my **core strengths** is **delivering** complex, **multiyear technology transformation initiatives**. As a **Delivery Lead** at **BMO Wealth Technology**, I led the **development** of the **Wealth Client/Advisor Portal**, which served over 5 million clients, while successfully balancing more than 7 concurrent integrations. By **decommissioning 25+ legacy** systems and **migrating** them to the **FNZ** **One** platform, this project delivered $45M in operational benefits while simplifying processes and elevating the user experience. These accomplishments demonstrate my ability to manage large-scale initiatives and drive organizational success.

A significant portion of my work has involved deep **analytical** and **data-driven decision-making**. For instance, I conducted extensive SQL-based **analysis** of **trade** **settlement data**, which was critical in assessing BMO’s exposure in the **SALKO v. BMO class action lawsuit**. Additionally, during the SD-WAN upgrade project, I assessed network data across more than 900 locations to optimize bandwidth requirements, ensuring a seamless transition to a cloud-ready network. These experiences have strengthened my ability to turn data insights into actionable strategies that deliver measurable results.

Beyond my technical expertise, I have also pursued **entrepreneurial** ventures, such as developing “**Decimal**, a **payment** platform” designed for the long-term rental market. This project involved market research, planning, and lean product development of a deeply user-centric solution. This entrepreneurial experience, combined with my roles as **Lead Business Analyst** at BMO on multiple initiatives, including highly regulated projects like **Bill C-86** and the **repurposing** of a **Mastercard**, has enhanced my ability to develop innovative solutions in resonance with broader business objectives.

My ability to lead modernization initiatives, leverage data for strategic decision-making, and innovate with customer-first solutions positions me as a strong candidate for this program. Thank you for considering my application. I look forward to discussing how my experiences and skills align with this role’s objectives.

In this opening paragraph you should include; a) the specific position to which you are applying, b) an explanation of who you are (e.g. a Masters of Management in Finance student at McGill University), ideally including a reference to a specific skill or experience that can connect you to the position (e.g. an undergraduate degree, internship role), and c) a (relatively) unique feature of the company or position which makes it so interesting for you. If you can, please reference a recruiting event you attended for this company or, better still, a representative you met there.

This paragraph should highlight the first of two themes that position you strongly as a candidate for the role in question. These themes should be drawn from skills (e.g. financial modelling, Tableau), competencies (e.g. problem solving, leadership) or experiences (e.g. having worked in a customer facing role) identified in the posting. Ideally, the theme is clearly identified in the first line of the paragraph and backed up by one or two examples thereafter. Each themed paragraph should focus on one element only.

This paragraph will highlight the second theme. As in the preceding paragraph, each theme should be supported by two or so examples of times where you have clearly demonstrated your abilities in the “theme”. Where possible, the two examples should be from different roles/ experiences (e.g. one from an internship, the other from a club, sports team or academic experience). The paragraph should run about 4-6 lines.

If you have room, include a paragraph on the third theme. The same rules and guidelines apply as in the preceding two paragraphs.

The summary paragraph should recap/list the three themes you noted above. For example; My strong abilities in theme 1, my knowledge of theme 2 and my consistent record in theme 3 position me well to succeed in role xxxxx. You should not introduce new themes/ abilities at this point. This should be followed by a “thank” (Thank you for considering my application….) and an inquiry/interest in next steps (…and I look forward to hearing from you about next steps in the process).

Sincerely,

*Leave enough room here so that you can print the letter, sign it (in blue) and scan it for submission as a pdf*

Signature

Encl. (Resume) **or** Encl. (number of documents submitted) e.g. Encl. (2) for resume + transcript